

# GREAT WAKERING PARISH COUNCIL

**Minutes** of the Full Council Meeting held on Wednesday 22<sup>nd</sup> August, 2018, in the Parish Council Offices, Little Wakering Hall Lane, Great Wakering, SS3 0HH, commencing at 7.30 p.m.

Present: - Councillors L. Blunden, V. Brandon, D. Efde, M. Flynn, T. Goodwin, R. Green, P. Hitchman, N. Hookway, R. Loding (Vice Chair), M. Sawyer (Chair) and B. Wilkins.  
In attendance: - S. Hyatt (Parish Clerk)

**1. The Chairman to declare the meeting open.**

Meeting declared open at 7.30pm.

**2. To receive apologies for absence.**

Councillors Hughes and Rodger.

**3. To receive Declarations of Interest in accordance with the Council's Code of Conduct and with Section 106 of the Local Government Finance Act 1992.**

Declarations of interest received from Councillor Loding – allotment holder declared pecuniary interest in item 8. Councillors Sawyer and Wilkins – Memorial Hall and Councillor Hitchman – trustee of Friends of Wakering Common.

**4. To sign as a correct record the minutes of the Full Council Meeting held on 25<sup>th</sup> July 2018.**

*Resolved* that the minutes be approved.

**5. Financial Matters.**

- a. To approve Payment Schedules for June/July 2018. *Carried.*
- b. To approve Receipt Schedules for June/July 2018. *Carried.*
- c. To approve the Financial Statement for the 4 months to 31st July 2018. *Carried.*

**6. To receive the Chairman's report.**

- Noted planning application 18/00359/FUL withdrawn.
- Weekly surgeries at Memorial Hall commenced by Peacock Trust Wednesdays noon to 2pm.
- Attended Summer Playscheme with Councillor Loding.
- Star Lane fishing lakes issue resolved.
- Public toilets inspected and agreement to lease signed. Refurbishment to commence shortly, toilets remain RDC's asset and responsibility until works complete.
- Allotment palisade fencing installed.
- RDC play areas visited.

**7. To receive reports from the County Councillor and the District Councillors on County and District Council matters.**

County Councillor Steptoe:

- Southend Road cats-eyes replaced, St John's Road bollards, future closure of

tip road.

- 3PR Scheme re school parking
- High Street flooding issues.

Councillor Loding – expressed concern re Shoebury Road markings.

District Councillor McPherson:

- Thanks offered to Clerk for cleaning flood memorial.
- Summer Playscheme.
- Community Special Constable Scheme.
- Meeting with RDC Officer re play spaces.
- District Councillor surgery, issues raised include speeding and bollards.
- Footpaths - Highways statutory duty to maintain. Volunteer reporting of issues.

Councillor Hookway stated report from RDC Officers expected re play spaces.

District Councillor Efde:

- District Councillor surgery – highways greenery encroachment and garden waste.

District Councillor Hookway:

- IT issues at RDC.
- Newspaper article on infrastructure.

Councillor Brandon left the Meeting at 8.08pm.

**8. To agree the Clerk's recommendations for allotment rent amounts for the period 1<sup>st</sup> October 2018 to 30<sup>th</sup> September 2019.**

Councillor Loding left the Meeting for this item having a pecuniary interest.  
*Resolved* that the Clerk's recommendations be approved with rents for the period 1<sup>st</sup> October 2018 to 30<sup>th</sup> September 2019 being:  
Parishioners £26 for working age and £16 for concessionary rents. Non-Parishioners £32 for working age and £22 for concessionary rents.

**9. To receive the Clerk's report on the Community Special Constable scheme and decide further action to be taken (if any).**

Benefits and disadvantages of scheme discussed including double taxation, already payment to police from Council tax. Parish Council has no control over Special or where money spent, issues surrounding travelling time and expenses, concern as to which policing area Special would travel from. Cap on cost can be set. Benefits include visibility, engagement with public. Part donation had been offered. Felt further information required.  
*Resolved* that Clerk approach Specials policing scheme co-ordinator and Witham Clerk to address Meeting.

**10. To approve the Clerk's purchase of two/three new Minute Books.**

*Resolved* that the Clerk purchase three new Minute Books.

**11. To agree Councillor Sawyer's proposal that the existing tender specification continues for the 2019/20 grounds maintenance contracts in respect of:**

- a. Parish Council Burial Ground.**
- b. Parish Council Office surrounds, footpath and village sign area.**
- c. St Nicholas churchyard.**

*Resolved* that existing tender specification continue for the above.

**12. To agree the proposal from Councillor Sawyer for the Clerk to commence the tender process for landscape maintenance in accordance with the MEAT principle at the appropriate time in respect of:**

- a. **Parish Council Burial Ground.**
- b. **Parish Council Office surrounds, footpath and village sign area.**
- c. **St Nicholas churchyard.**

*Resolved* that the proposal be carried.

**13. i) Councillor Flynn's proposal to agree the date, time, location and representation for the planned Parish Surgery.**

**ii) To establish future dates etc. for the ongoing programme of Parishioner's Surgeries.**

*Resolved* that the first resurrected Parish Council surgery take place 22<sup>nd</sup> September from 10am to noon. Attendees to be drawn from Councillors Loding, Sawyer, Flynn, Efde, Hitchman, Wilkins and Hookway.

**14. At the Chairman's discretion the exchange of relevant Council information.**

Councillor Hitchman - Friends of Wakering Common update, thanks to Clerk for streetlighting and flood memorial works.

Councillor Efde – Anchor passageway update.

Councillor Green – Public Toilet query.

Councillor Wilkins – Red Lion development.

Councillor Goodwin – responded to comments previously made.

Councillor Hookway – Duck pond rubbish clearance.

Councillor Flynn – 18/00359/FUL planning.

Councillor Sawyer – Footpath 8 update.

Councillor Loding – Footpath 15 update. Attended Summer Playscheme, burial ground, churchyard, public toilets, Star Lane lakes, RDC playgrounds.

Clock repair report. Thanks offered to Clerk for cleaning flood memorial.

Clerk offered thanks to the Co-operative Store Wakering and Councillors Sawyer, Flynn, Loding and Efde for contributions to allotment presentation refreshments. Noted that Parishioner was unable to supply bark for village sign area.

**15. The meeting will stand adjourned to permit Parishioners of Great Wakering to address the Council only once in respect of business itemised on the agenda (3 minutes each at Chairman's discretion).**

Parishioners – Community Special Constable Scheme and village duck pond.

**Meeting Closed 9.28pm.**

**Date of next Full Council meeting – 3<sup>rd</sup> October 2018**